



# **CITY OF LAGUNA HILLS**

## **CITY COUNCIL/PLANNING AGENCY**

### **REGULAR MEETING AGENDA**

**Tuesday, December 12, 2017 – 7:00 PM**  
**(Closed Session at 6:00 PM when scheduled)**

**Don Sedgwick, Mayor**

**Melody Carruth, Mayor Pro Tempore**  
**Janine Heft, Council Member**

**Dore J. Gilbert, M.D., Council Member**  
**Barbara D. Kogerman, Council Member**

**Location: City Council Chamber, 24035 El Toro Road, Laguna Hills, CA 92653**

Any person wishing to address the City Council/Planning Agency on any matter, whether or not it appears on this Agenda, is asked to complete a pink "Request to Speak" form available on the table at the back of the Chamber. The completed form is to be submitted to the City Clerk prior to an individual being heard by the City Council/Planning Agency. Completion of the form is voluntary. All persons may attend the meeting regardless of whether this form is completed.

Members of the public wishing to address the City Council can do so during the Public Comments portion of the Agenda with a time limitation of three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes for Public Comments. If you are commenting on an Agenda item, your comments will be heard at the time that item is scheduled on the Agenda. If you are addressing the City Council on an item not listed on the Agenda, the City Council is prohibited by law from discussing or taking any action on that item.

### **CLOSED SESSION - CONVENING AT 6:00 PM**

#### **CALL TO ORDER**

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

#### **ROLL CALL OF CITY COUNCIL MEMBERS**

#### **ANNOUNCEMENT OF CLOSED SESSION ITEM(S)**

The City Council will convene in Closed Session, in the City Council Conference Room, City Hall, Laguna Hills Civic Center, to consider the following matter(s):

**A. PUBLIC EMPLOYEE APPOINTMENT**

**Pursuant to Government Code Section 54957**

**Title: City Manager**

**B. CONFERENCE WITH LABOR NEGOTIATOR**

**Pursuant to Government Code Section 54957.6**

**Agency Negotiator: Don Sedgwick, Mayor**

**Unrepresented Employee: Donald J. White, Assistant City Manager**

**PUBLIC COMMENT ON CLOSED SESSION ITEM(S)**

**ADJOURN TO CITY COUNCIL CONFERENCE ROOM**

**CONVENE INTO CLOSED SESSION**

The City Council will convene in Closed Session to consider the matter(s) listed above.

**RECONVENE TO CITY COUNCIL CHAMBER**

**RECESS**



## **CITY OF LAGUNA HILLS CITY COUNCIL/PLANNING AGENCY**

### **REGULAR MEETING AGENDA Tuesday, December 12, 2017 – 7:00 PM**

**Don Sedgwick, Mayor**

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#### **GENERAL BUSINESS - RECONVENING AT 7:00 PM**

#### **CALL TO ORDER**

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

#### **PLEDGE OF ALLEGIANCE: MAYOR PRO TEMPORE CARRUTH**

#### **ROLL CALL OF CITY COUNCIL MEMBERS**

#### **CITY COUNCIL REORGANIZATION**

#### **REMARKS OF OUTGOING MAYOR**

**ELECTION OF MAYOR**

**Recommendation:** That the City Council nominate and elect a Mayor.

**RECOGNITION OF OUTGOING MAYOR****RESOLUTION OF COMMENDATION, DON SEDGWICK, MAYOR**

**Recommendation:** That the City Council adopt a Resolution entitled: "A Resolution of the City Council of the City of Laguna Hills, California, commending Don Sedgwick as Mayor" and that the City Council present a Resolution and plaque to Don Sedgwick recognizing his service to the City.

**REMARKS OF COUNCIL MEMBERS REGARDING MAYOR SEDGWICK'S SERVICE TO THE CITY****REMARKS OF NEWLY ELECTED MAYOR****ELECTION OF MAYOR PRO TEMPORE**

**Recommendation:** That the City Council nominate and elect a Mayor Pro Tempore.

**RECESS**

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**RECONVENE****CLOSED SESSION REPORT****1. PRESENTATIONS AND PROCLAMATIONS****1.1 Laguna Hills High School Student Liaison**

**Recommendation:** That the City Council receive an update from Laguna Hills High School Student Liaison Maya Williams.

**2. PUBLIC COMMENTS**

This is the time to address the City Council on any matter not listed on this Agenda that is within the subject matter jurisdiction of the City Council. Public Comments are limited to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes.

### **3. CONSENT CALENDAR**

All matters listed under "CONSENT CALENDAR" are considered to be routine and will be enacted by one motion approving the recommendation listed on the Agenda. There will be no separate discussion unless Members of the City Council or Staff request specific items be removed from the Consent Calendar.

#### **3.1 Waive Reading in Full of all Ordinances and Resolutions on the Agenda**

**Recommendation:** That the City Council waive reading in full of all Ordinances and Resolutions on the Agenda and declare that said titles which appear on the Public Agenda shall be determined to have been read by title and further reading waived.

#### **3.2 Approval of Minutes for November 28, 2017, Regular Meeting**

**Recommendation:** That the City Council approve the Minutes for the November 28, 2017, Regular Meeting.

#### **3.3 Approval of Warrant Register for Period Ended December 12, 2017**

**Recommendation:** That the City Council approve the Warrant Register in the amount of \$164,265.28.

#### **3.4 2018 City Council Meeting Schedule**

**Recommendation:** That the City Council adopt the proposed calendar for 2018.

#### **3.5 Affirmation of Appointments List for City Boards, Commissions, and Committees**

**Recommendation:** That the City Council affirm the Local Appointments List and direct that it be posted in the Laguna Hills Branch Technology Library in accordance with the Maddy Act.

#### **3.6 Annual Review of Investment & Portfolio Policies and Delegation of Investment Authority to the City Treasurer**

**Recommendation:** That the City Council adopt a Resolution entitled: "A Resolution of the City Council of the City of Laguna Hills, California, delegating investment authority to the City Treasurer and approving a policy for the investment of surplus City funds and rescinding Resolution No. 2016-12-13-7."

**3.7 M2 Expenditure Report for the Fiscal Year Ended June 30, 2017**

**Recommendation:** That the City Council: (1) approve the Measure M2 Expenditure Report for the Fiscal Year ended June 30, 2017, for submittal to OCTA; and (2) Adopt a Resolution entitled: "A Resolution of the City Council of the City of Laguna Hills, California, concerning the Measure M2 Expenditure Report for the City of Laguna Hills for the Fiscal Year ended June 30, 2017."

**3.8 Amendment to Retainer Agreement for City Attorney Services**

**Recommendation:** That the City Council adopt a Resolution entitled: "A Resolution of the City Council of the City of Laguna Hills, California, approving Amended Exhibit A to the Retainer Agreement for City Attorney Service Rates."

**3.9 Memorandum of Understanding with Moulton Niguel Water District for Collaborative Efforts to Improve Surface Water Quality**

**Recommendation:** That the City Council approve the Memorandum of Understanding with Moulton Niguel Water District related to collaborative efforts to improve surface water quality and authorize the City Manager to execute the Agreement.

**ITEMS REMOVED FROM THE CONSENT CALENDAR****4. PLANNING AGENCY****4.1 ROLL CALL OF PLANNING AGENCY MEMBERS****4.2 PUBLIC COMMENTS**

This is the time to address the Planning Agency on any matter not listed on this Agenda that is within the subject matter jurisdiction of the Planning Agency. Public Comments are limited to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes.

**4.3 APPROVAL OF MINUTES FOR NOVEMBER 28, 2017, REGULAR MEETING****4.3.1 Approval of Minutes for November 28, 2017, Regular Meeting**

**Recommendation:** That the Planning Agency approve the Minutes for the November 28, 2017, Regular Meeting.

**4.4 ADMINISTRATIVE REPORTS****4.5 PLANNING AGENCY PUBLIC HEARINGS**

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**PLANNING AGENCY ADJOURNMENT****5. CITY COUNCIL PUBLIC HEARINGS****6. ADMINISTRATIVE REPORTS****6.1 City Manager****6.1.1 2017 City Manager's Year End Report**

**Recommendation:** That the City Council receive and file the 2017 City Manager's Year End Report.

**6.2 Assistant City Manager****6.2.1 Presentation of the Comprehensive Annual Financial Report (CAFR) for the Fiscal Year Ended June 30, 2017**

**Recommendation:** That the City Council receive and file the Comprehensive Annual Financial Report (CAFR) for the Fiscal Year ended June 30, 2017, together with the audit letters.

**6.3 Chief of Police Services****6.3.1 Updated Schedule of Penalties for Parking Violations and Late Payment Penalties**

**Recommendation:** That the City Council adopt a Resolution entitled: "A Resolution of the City Council of the City of Laguna Hills, California, establishing an Updated Schedule of Penalties for Parking Violations and Late Payment Penalties."

**6.3.2 Proposed Ordinance Amending Title 11 (Vehicles and Traffic) of the Laguna Hills Municipal Code Relating to Enforcement and Establishment of Parking Penalties**

**Recommendation:** That the City Council introduce for first reading, read by title only, and waive further reading, an Ordinance entitled: "An Ordinance of the City of Laguna Hills, California, Amending Certain Sections of Chapter 11-04 (General Provisions and Administration) and Chapter 11-12 (Stopping, Standing and Parking) of Title 11 (Vehicles and Traffic) of the Laguna Hills Municipal Code relating to the Enforcement and Establishment of Parking Penalties."

**7. MATTERS AGENDIZED AND PRESENTED BY CITY COUNCIL MEMBERS**

**8. CITY COUNCIL MEMBER COMMENTS**

**9. CLOSED SESSION**

The City Council will be reconvening into Closed Session as part of the General Business Session, if necessary, for purposes of completing its Closed Session discussions in the event the City Council does not complete the Closed Session discussion between 6:00 p.m. and 7:00 p.m.

**ADJOURNMENT**

The next Regular Meeting of the City Council/Planning Agency will be January 9, 2018, in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills, California.

**CERTIFICATION**

I, Melissa Au-Yeung, City Clerk of the City of Laguna Hills, do hereby certify that a copy of the foregoing Agenda was posted at Laguna Hills City Hall, Laguna Hills Community Center, and the Courtyard at La Paz Center on December 8, 2017, by 5:00 pm.



\_\_\_\_\_  
*City Clerk*

\_\_\_\_\_  
**December 8, 2017**

*Date*

***In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the office of the City Clerk at (949) 707-2635. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.***

***Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 24035 El Toro Road, Laguna Hills, California, during normal business hours.***

***City Council Members receive no additional compensation or stipend as a result of simultaneously convening meetings of the Laguna Hills Planning Agency.***