



# **CITY OF LAGUNA HILLS**

## **CITY COUNCIL/PLANNING AGENCY**

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### **REGULAR MEETING AGENDA**

#### **Tuesday, November 14, 2017 – 7:00 PM**

**Don Sedgwick, Mayor**

**Melody Carruth, Mayor Pro Tempore**  
**Janine Heft, Council Member**

**Dore J. Gilbert, M.D., Council Member**  
**Barbara D. Kogerman, Council Member**

**Location: City Council Chamber, 24035 El Toro Road, Laguna Hills, CA 92653**

Any person wishing to address the City Council/Planning Agency on any matter, whether or not it appears on this Agenda, is asked to complete a pink "Request to Speak" form available on the table at the back of the Chamber. The completed form is to be submitted to the City Clerk prior to an individual being heard by the City Council/Planning Agency. Completion of the form is voluntary. All persons may attend the meeting regardless of whether this form is completed.

Members of the public wishing to address the City Council can do so during the Public Comments portion of the Agenda with a time limitation of three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes for Public Comments. If you are commenting on an Agenda item, your comments will be heard at the time that item is scheduled on the Agenda. If you are addressing the City Council on an item not listed on the Agenda, the City Council is prohibited by law from discussing or taking any action on that item.

### **GENERAL BUSINESS - CONVENING AT 7:00 PM**

#### **CALL TO ORDER**

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

#### **PLEDGE OF ALLEGIANCE: COUNCIL MEMBER HEFT**

#### **ROLL CALL OF CITY COUNCIL MEMBERS**

**1. PRESENTATIONS AND PROCLAMATIONS****1.1 Laguna Hills High School Student Liaison**

**Recommendation:** That the City Council receive an update from Laguna Hills High School Student Liaison Maya Williams.

**1.2 Certificate of Commendation - Lynette Brinkis**

**Recommendation:** That Mayor Sedgwick present a Certificate of Commendation to Laguna Hills resident Lynette Brinkis.

**2. PUBLIC COMMENTS**

This is the time to address the City Council on any matter not listed on this Agenda that is within the subject matter jurisdiction of the City Council. Public Comments are limited to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes.

**3. CONSENT CALENDAR**

All matters listed under "CONSENT CALENDAR" are considered to be routine and will be enacted by one motion approving the recommendation listed on the Agenda. There will be no separate discussion unless Members of the City Council or Staff request specific items be removed from the Consent Calendar.

**3.1 Waive Reading in Full of all Ordinances and Resolutions on the Agenda**

**Recommendation:** That the City Council waive reading in full of all Ordinances and Resolutions on the Agenda and declare that said titles which appear on the Public Agenda shall be determined to have been read by title and further reading waived.

**3.2 Approval of Minutes for August 22, 2017, Regular Meeting**

**Recommendation:** That the City Council approve the Minutes for the August 22, 2017, Regular Meeting.

**3.3 Approval of Minutes for October 10, 2017, Regular Meeting**

**Recommendation:** That the City Council approve the Minutes for the October 10, 2017, Regular Meeting.

**3.4 Approval of Warrant Register for Period Ended November 14, 2017**

**Recommendation:** That the City Council approve the Warrant Register in the amount of \$2,056,250.68.

**3.5 Proposed Office Lease with First American Advisors, Inc., for 24031 El Toro Road, Suite 304, Laguna Hills, California**

**Recommendation:** That the City Council approve the lease with First American Advisors, Inc., for 24031 El Toro Road, Suite 304, Laguna Hills, California, and authorize the City Manager to execute the Lease.

**3.6 Civic Center First Quarter Financial Report for Fiscal Year 2017/2018**

**Recommendation:** That the City Council receive and file the report.

**3.7 Second Reading and Adoption of an Ordinance Adding Chapter 10-72 to Title 10 of the Laguna Hills Municipal Code to Provide an Expedited, Streamlined Permitting Process for Electric Vehicle Charging Stations**

**Recommendation:** That the City Council adopt an Ordinance entitled: "An Ordinance of the City of Laguna Hills, California, adding Chapter 10-72 (Electric Vehicle Charging Station Permits) to Title 10 (Buildings and Construction) of the Laguna Hills Municipal Code to provide an expedited, streamlined permitting process for Electric Vehicle Charging Stations in accordance with AB 1236 and Section 65850.7 of the California Government Code, including an exemption from the California Environmental Quality Act (CEQA) Guidelines Sections 15060(C)(2) and (C)(3)."

**3.8 Second Reading and Adoption of an Ordinance Approving Specific Plan Amendment No. 11-16-3681 Amending Sections of the Urban Village Specific Plan Pertaining to the Right-Of-Way, Parkway, and Sidewalk Standards for Avenida de la Carlota Between El Toro Road and Los Alisos Boulevard**

**Recommendation:** That the City Council adopt an Ordinance entitled: "An Ordinance of the City of Laguna Hills, California, approving Specific Plan Amendment No. 11-16-3681, an amendment to sections of the Urban Village Specific Plan amending the right-of-way, parkway, and sidewalk standards for Avenida de la Carlota between El Toro Road and Los Alisos Boulevard."

### **3.9 Community Assistance Funding for the Laguna Hills Chamber of Commerce**

**Recommendation:** That the City Council adopt a Resolution entitled: "A Resolution of the City Council of the City of Laguna Hills, California, authorizing Community Assistance Funding for the Laguna Hills Chamber of Commerce, a California 501 (C)(3) Nonprofit Public Benefit Corporation."

### **3.10 Parking Citation Processing Agency Services Agreement with Data Ticket, Inc.**

**Recommendation:** That the City Council:

(1) Waive competitive informal and formal bidding requirements and procedures set forth in the City of Laguna Hills Municipal Code (LHMC) Section 3-08.080 and Section 3-08.090 with regard to approval of the proposed Parking Citation Processing Agency Services Agreement with Data Ticket, Inc., as it is hereby found and determined, pursuant to LHMC Sections 3-08.110(G), (I) and (J), that the decision to use and rely on the 2015 County of Orange competitive selection process for parking citation processing services is appropriate based on the analysis and facts provided herein by City staff; and

(2) Approve a proposed Parking Citation Processing Agency Services Agreement with Data Ticket, Inc. for parking citation processing services for an initial five-year term, commencing on November 14, 2017, and ending on November 14, 2022. The City will have the unilateral option, at its sole discretion, to automatically renew the proposed Agreement for no more than one additional three-year term; and

(3) Authorize the City Manager to execute the proposed Parking Citation Processing Agency Services Agreement with Data Ticket, Inc.

## **ITEMS REMOVED FROM THE CONSENT CALENDAR**

### **4. PLANNING AGENCY**

#### **4.1 ROLL CALL OF PLANNING AGENCY MEMBERS**

#### **4.2 PUBLIC COMMENTS**

This is the time to address the Planning Agency on any matter not listed on this Agenda that is within the subject matter jurisdiction of the Planning Agency. Public Comments are limited to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes.

**4.3. APPROVAL OF MINUTES****4.3.1 Approval of Minutes for August 22, 2017, Regular Meeting**

**Recommendation:** That the Planning Agency approve the Minutes for the August 22, 2017, Regular Meeting.

**4.3.2 Approval of Minutes for October 10, 2017, Regular Meeting**

**Recommendation:** That the Planning Agency approve the Minutes for the October 10, 2017, Regular Meeting.

**4.4 ADMINISTRATIVE REPORTS****4.5 PLANNING AGENCY PUBLIC HEARINGS****PLANNING AGENCY ADJOURNMENT****5. CITY COUNCIL PUBLIC HEARINGS****6. ADMINISTRATIVE REPORTS****6.1 City Manager****7. MATTERS AGENDIZED AND PRESENTED BY CITY COUNCIL MEMBERS****8. CITY COUNCIL MEMBER COMMENTS****9. CLOSED SESSION****ANNOUNCEMENT OF CLOSED SESSION ITEM(S)**

The City Council will convene in Closed Session, in the City Council Conference Room, City Hall, Laguna Hills Civic Center, to consider the following matter(s):

**9.1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION****Pursuant to Government Code Section 54957(b)(1)****Public Employee Title: City Manager - Annual Performance Evaluation****PUBLIC COMMENT ON CLOSED SESSION ITEM(S)****ADJOURN TO CITY COUNCIL CONFERENCE ROOM**

The City Council will convene in Closed Session, to consider the matter(s) listed above.

**RECONVENE TO CITY COUNCIL CHAMBER****CLOSED SESSION REPORT**

City Attorney to announce whether any reportable action was taken on any matters considered during Closed Session.

**ADJOURNMENT**

The next Regular Meeting of the City Council/Planning Agency will be November 28, 2017, in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills, California.

**CERTIFICATION**

I, Melissa Au-Yeung, City Clerk of the City of Laguna Hills, do hereby certify that a copy of the foregoing Agenda was posted at Laguna Hills City Hall, Laguna Hills Community Center, and the Courtyard at La Paz Center on November 9, 2017, by 5:00 pm.



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**City Clerk**

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**November 9, 2017**

**Date**

***In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the office of the City Clerk at (949) 707-2635. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.***

***Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 24035 El Toro Road, Laguna Hills, California, during normal business hours.***

***City Council Members receive no additional compensation or stipend as a result of simultaneously convening meetings of the Laguna Hills Planning Agency.***