

**CITY OF LAGUNA HILLS  
CITY COUNCIL/PLANNING AGENCY**

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**REGULAR MEETING  
MINUTES  
Tuesday, December 11, 2018**

**GENERAL BUSINESS - CONVENING AT 7:00 PM**

**CALL TO ORDER**

The meeting was called to order at 7:01 p.m. by Mayor Carruth.

**PLEDGE OF ALLEGIANCE: COUNCIL MEMBER SEDGWICK**

**ROLL CALL OF CITY COUNCIL MEMBERS**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Mel Carruth	Mayor	Present	
Dore J. Gilbert, M.D.	Mayor Pro Tempore	Present	
Janine Heft	Council Member	Present	
Don Sedgwick	Council Member	Present	

**CITY COUNCIL REORGANIZATION**

**CERTIFICATION OF THE GENERAL MUNICIPAL ELECTION HELD ON NOVEMBER 6, 2018**

**Certification of the General Municipal Election Held on November 6, 2018**

**Recommendation:** That the City Council: (1) Receive and file the Certificate of Results for the General Municipal Election held on Tuesday, November 6, 2018; and (2) Adopt Resolution No. 2018-12-11-1: "A Resolution of the City Council of the City of Laguna Hills, California, reciting the fact of the General Municipal Election held on Tuesday, November 6, 2018, declaring the results and such other matters as provided by law."

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Dore J. Gilbert, M.D., Mayor Pro Tempore
<b>SECONDER:</b>	Janine Heft, Council Member
<b>AYES:</b>	Mel Carruth, Mayor; Dore J. Gilbert, M.D., Mayor Pro Tempore; Janine Heft, Council Member; Don Sedgwick, Council Member

## **RECOGNITION OF OUTGOING MAYOR AND RESOLUTION OF COMMENDATION, MEL CARRUTH, MAYOR**

### **Recognition of Outgoing Mayor and Resolution of Commendation, Mel Carruth, Mayor**

**Recommendation:** That the City Council adopt Resolution No. 2018-12-11-2: “ A Resolution of the City Council of the City of Laguna Hills, California, commending Mel Carruth as Mayor and recognizing the service of Mayor Mel Carruth,” and that the City Council present a Resolution of Commendation to Mel Carruth.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Dore J. Gilbert, M.D., Mayor Pro Tempore
<b>SECONDER:</b>	Don Sedgwick, Council Member
<b>AYES:</b>	Mel Carruth, Mayor; Dore J. Gilbert, M.D., Mayor Pro Tempore; Janine Heft, Council Member; Don Sedgwick, Council Member

Mayor Pro Tempore Gilbert, on behalf of the Council, presented a Resolution of Commendation, Mayors’ plaque, and City tile to Mayor Carruth and spoke of his appreciation to Mayor Carruth for her service to the City.

City Manager White presented a historical panel to complete the City’s public art timeline which recognizes Mayor Carruth and the other members of the inaugural City Council for their contribution to the City of Laguna Hills.

Mayor Carruth was also recognized by State Senator Patricia Bates, former Council Members Allan Songstad, Joel Lautenschleger and Randal Bressette, Moulton Niguel Water District Board of Directors, and former City Manager Bruce Channing. Mayor Pro Tempore Gilbert read aloud a letter recognizing Mayor Carruth from former Council Member Barbara Kogerman.

Council Member Sedgwick and Council Member Heft expressed their appreciation to Mayor Carruth and acknowledged her accomplishments and service to the City.

Mayor Carruth thanked everyone for their comments and expressed her appreciation to Council Members, City Staff, and residents.

### **RECESS AND RECONVENE**

Mayor Pro Tempore Gilbert recessed the meeting at 7:45 p.m. for a brief reception and reconvened the meeting at 8:11 p.m.

**OATH OF OFFICE FOR NEW COUNCIL MEMBERS**

Mayor Pro Tempore Gilbert administered the ceremonial Oath of Office to Council Member Don Sedgwick. Council Member Heft administered the ceremonial Oath of Office to incoming Council Member Dave Wheeler. Council Member Sedgwick administered the ceremonial Oath of Office to incoming Council Member Erica Pezold.

**ROLL CALL OF CITY COUNCIL MEMBERS**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Dore J. Gilbert, M.D.	Mayor Pro Tempore	Present	
Janine Heft	Council Member	Present	
Erica Pezold	Council Member	Present	
Don Sedgwick	Council Member	Present	
Dave Wheeler	Council Member	Present	

**ELECTION OF MAYOR**

The City Council nominated and elected Dore J. Gilbert, M.D., as Mayor.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Janine Heft, Council Member
<b>SECONDER:</b>	Don Sedgwick, Council Member
<b>AYES:</b>	Dore J. Gilbert, M.D., Mayor Pro Tempore; Janine Heft, Council Member; Erica Pezold, Council Member; Don Sedgwick, Council Member; Dave Wheeler, Council Member

**REMARKS OF NEWLY ELECTED MAYOR**

Mayor Gilbert thanked the Council Members for electing him as Mayor.

**ELECTION OF MAYOR PRO TEMPORE**

The City Council nominated and elected Janine Heft as Mayor Pro Tempore.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Don Sedgwick, Council Member
<b>SECONDER:</b>	Dore J. Gilbert, M.D., Mayor
<b>AYES:</b>	Dore J. Gilbert, M.D., Mayor; Janine Heft, Council Member; Erica Pezold, Council Member; Don Sedgwick, Council Member; Dave Wheeler, Council Member

**1. PRESENTATIONS AND PROCLAMATIONS****1.1 Laguna Hills High School Student Liaison**

**Recommendation:** The City Council received an oral report from Laguna Hills High School Student Liaison Julia Moon.

**2. PUBLIC COMMENTS**

Jake Anderson, Government Affairs Chair for the Laguna Hills Chamber of Commerce, spoke regarding the annual Mayor's State of the City Address scheduled for January 11, 2019, at the Laguna Hills Community Center.

**3. CONSENT CALENDAR**

Motion to approve the Consent Calendar, with Mayor Gilbert removing Item No. 3.2 and Council Member Wheeler removing Item No. 3.6.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Janine Heft, Mayor Pro Tempore
<b>SECONDER:</b>	Don Sedgwick, Council Member
<b>AYES:</b>	Dore J. Gilbert, M.D., Mayor; Janine Heft, Mayor Pro Tempore; Erica Pezold, Council Member; Don Sedgwick, Council Member; Dave Wheeler, Council Member

**3.1 Waive Reading in Full of all Ordinances and Resolutions on the Agenda**

**Recommendation:** That the City Council waive reading in full of all ordinances and resolutions on the agenda and declare that said titles which appear on the public agenda shall be determined to have been read by title and further reading waived.

**3.3 Warrant Register for the December 11, 2018, Regular Meeting**

**Recommendation:** That the City Council ratify the accompanying Warrant Register for the period from November 16, 2018, to November 29, 2018, in the amount of \$311,338.77.

**3.4 Comprehensive Annual Financial Report (CAFR) for the Fiscal Year Ended June 30, 2018**

**Recommendation:** That the City Council receive and file the Comprehensive Annual Financial Report (CAFR) for the Fiscal Year ended June 30, 2018, together with the audit letters.

**3.5 Amended and Restated Administrative Order No. 27 Regarding Policy for Review and Appeal of Parking Citations in Accordance with AB 503 and AB 2544**

**Recommendation:** That the City Council approve the proposed Amended and Restated Administrative Order No. 27 Regarding Policy for Review and Appeal of Parking Citation.

**3.7 Grant Application to the Orange County Transportation Authority for Project W - Safe Transit Stops Improvements**

**Recommendation:** That the City Council approve the submission of a grant application to the Orange County Transportation Authority for the Measure M2 Project W Safe Transit Stops Improvements for upgrading passenger amenities at the El Toro Road farside at Paseo de Valencia bus stop (adjacent to BJ's Restaurant and across the street from the Civic Center) and adopt Resolution No. 2018-12-11-3: "A Resolution of the City Council of the City of Laguna Hills, California, authorizing an application for funds for the Measure M2 Project W, Safe Transit Stops Grant Program, under Orange County Local Transportation Ordinance No. 3 for the Bus Stop Passenger Amenity Improvements Project."

**3.8 2019 City Council Meeting Schedule**

**Recommendation:** That the City Council adopt the proposed calendar for 2019.

**3.9 Affirmation of Appointments List for City Boards, Commissions, and Committees**

**Recommendation:** That the City Council affirm the Local Appointments List and direct that it be posted on the City's web site, at City Hall and in the Laguna Hills Branch Technology Library in accordance with the Maddy Act.

**ITEMS REMOVED FROM THE CONSENT CALENDAR**

**3.2 Approval of Minutes for November 27, 2018, Regular Meeting**

Mayor Gilbert removed Item No. 3.2 from the Consent Calendar to allow Council Member Pezold and Council Member Wheeler to abstain.

**Recommendation:** That the City Council approve the Minutes for the November 27, 2018, Regular Meeting.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Janine Heft, Mayor Pro Tempore
<b>SECONDER:</b>	Don Sedgwick, Council Member
<b>AYES:</b>	Dore J. Gilbert, M.D., Mayor; Janine Heft, Mayor Pro Tempore; Don Sedgwick, Council Member
<b>ABSTAIN:</b>	Erica Pezold, Council Member; Dave Wheeler, Council Member

**3.6 Cooperative Agreement with the Orange County Transportation Authority for the Administration of the Orange County Taxi Administration Program**

Council Member Wheeler removed Item No. 3.6 from the Consent Calendar to request additional information.

**Recommendation:** That the City Council approve Cooperative Agreement No. C-8-2015 with the Orange County Transportation Authority for the administration of the Orange County Taxi Administration Program, effective January 1, 2019, through December 31, 2020, and authorize the City Manager to execute the Agreement.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Don Sedgwick, Council Member
<b>SECONDER:</b>	Janine Heft, Mayor Pro Tempore
<b>AYES:</b>	Dore J. Gilbert, M.D., Mayor; Janine Heft, Mayor Pro Tempore; Erica Pezold, Council Member; Don Sedgwick, Council Member; Dave Wheeler, Council Member

**4. PLANNING AGENCY**

Mayor Gilbert recessed the City Council Meeting, and acting in capacity as Chair, called the Regular Meeting of the Planning Agency of the City of Laguna Hills, California, to order at 8:34 p.m.

**4.1. ROLL CALL OF PLANNING AGENCY MEMBERS**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Dore J. Gilbert, M.D.	Chair	Present	
Janine Heft	Vice Chair	Present	
Erica Pezold	Agency Member	Present	
Don Sedgwick	Agency Member	Present	
Dave Wheeler	Agency Member	Present	

**4.2. PUBLIC COMMENTS**

There were no Planning Agency Public Comments.

**4.3. APPROVAL OF MINUTES FOR NOVEMBER 27, 2018, REGULAR MEETING**

**4.3.1 Approval of Minutes for November 27, 2018, Regular Meeting**

**Recommendation:** That the Planning Agency approve the Minutes for the November 27, 2018, Regular Meeting.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Don Sedgwick, Council Member
<b>SECONDER:</b>	Janine Heft, Mayor Pro Tempore
<b>AYES:</b>	Dore J. Gilbert, M.D., Mayor; Janine Heft, Mayor Pro Tempore; Don Sedgwick, Council Member
<b>ABSTAIN:</b>	Erica Pezold, Council Member; Dave Wheeler, Council Member

**4.4. ADMINISTRATIVE REPORTS**

There were no Planning Agency Administrative Reports.

**4.5. PLANNING AGENCY PUBLIC HEARINGS**

There were no Planning Agency Public Hearings.

**PLANNING AGENCY ADJOURNMENT**

Mayor Gilbert reconvened the City Council Meeting at 8:35 p.m. All Council Members were present.

**5. CITY COUNCIL PUBLIC HEARINGS**

There were no City Council Public Hearings.

**6. ADMINISTRATIVE REPORTS****6.1. City Manager**

The City Manager gave no Administrative Reports.

**6.2. Deputy City Manager/City Clerk****6.2.1 Direction Regarding Unscheduled Vacancy for Traffic Commission**

Deputy City Manager/City Clerk Au-Yeung reviewed the information in the staff report.

**Recommendation:** That the City Council direct Staff to proceed with the appointment process to fill the unscheduled vacancy on the Traffic Commission, per Government Code Section 54974, and Laguna Hills Municipal Code Section 2-28.080.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Erica Pezold, Council Member
<b>SECONDER:</b>	Dave Wheeler, Council Member
<b>AYES:</b>	Dore J. Gilbert, M.D., Mayor; Janine Heft, Mayor Pro Tempore; Erica Pezold, Council Member; Don Sedgwick, Council Member; Dave Wheeler, Council Member

**7. MATTERS AGENDIZED AND PRESENTED BY CITY COUNCIL MEMBERS**

There were no matters agendized and presented by City Council Members.

**8. CITY COUNCIL MEMBER COMMENTS****Council Member Pezold**

Council Member Pezold thanked her supporters and family members and wished everyone a wonderful holiday.

**Council Member Sedgwick**

Council Member Sedgwick expressed his appreciation for all the candidates who ran for City Council this past election and offered a warm welcome to our new City Council Members.



**Mayor Gilbert**

Mayor Gilbert spoke on the collegiality of the City Council and his hopes for it continuing with the new Council.

**Council Member Wheeler**

Council Member Wheeler thanked the constituents who voted for him, gave a special thanks to his wife, Nancie Wheeler, and wished all a merry Christmas.

**Mayor Pro Tempore Heft**

Mayor Pro Tempore Heft expressed her appreciation for the Council Members and echoed Mayor Gilbert's remarks regarding collegiality. Mayor Pro Tempore Heft recognized her father and mother-in-law who are visiting from Switzerland.

**ADJOURNMENT**

There being no further business before the City Council at this session, Mayor Gilbert declared the meeting adjourned at 8:41 p.m.

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Melissa Au-Yeung, City Clerk

ATTEST:

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Dore J. Gilbert, M.D., Mayor

Approved at meeting of January 8, 2019