

**CITY OF LAGUNA HILLS  
CITY COUNCIL/PLANNING AGENCY**

---

**REGULAR MEETING  
MINUTES  
Tuesday, November 14, 2017**

**GENERAL BUSINESS - CONVENING AT 7:00 PM**

**CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by Mayor Don Sedgwick.

**PLEDGE OF ALLEGIANCE: COUNCIL MEMBER HEFT**

**ROLL CALL OF CITY COUNCIL MEMBERS**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Don Sedgwick	Mayor	Present	
Melody Carruth	Mayor Pro Tempore	Present	
Dore J. Gilbert, M.D.	Council Member	Present	
Janine Heft	Council Member	Present	
Barbara D. Kogerman	Council Member	Present	

**1. PRESENTATIONS AND PROCLAMATIONS**

**1.1 Laguna Hills High School Student Liaison**

**Recommendation:** The City Council received an oral report from Laguna Hills High School Student Liaison Maya Williams.

**1.2 Certificate of Commendation - Lynette Brinkis**

**Recommendation:** Mayor Sedgwick presented a Certificate of Commendation to Laguna Hills resident Lynette Brinkis in recognition of her heroic efforts to aid those injured during the Las Vegas, Nevada, mass shooting event.

**2. PUBLIC COMMENTS**

**LACK OF MEDIA COVERAGE**

Meg Gorham, a resident of Laguna Hills, voiced her concerns regarding the lack of media coverage in the Orange County Register of the City of Laguna Hills' newsworthy events and information.

**SOUTHERN CALIFORNIA EDISON**

Karalee Darnell, Southern California Edison Government Relations Manager, formally introduced herself to the City Council.

**3. CONSENT CALENDAR**

Motion to approve the Consent Calendar, with Mayor Pro Tempore Carruth removing Item No. 3.9, Council Member Heft removing Item No. 3.10, and Council Member Kogerman removing Item No. 3.3:

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Melody Carruth, Mayor Pro Tempore
<b>SECONDER:</b>	Barbara D. Kogerman, Council Member
<b>AYES:</b>	Don Sedgwick, Mayor; Melody Carruth, Mayor Pro Tempore; Dore J. Gilbert, M.D., Council Member; Janine Heft, Council Member; Barbara D. Kogerman, Council Member

**3.1 Waive Reading in Full of all Ordinances and Resolutions on the Agenda**

**Recommendation:** That the City Council waive reading in full of all Ordinances and Resolutions on the Agenda and declare that said titles which appear on the Public Agenda shall be determined to have been read by title and further reading waived.

**3.2 Approval of Minutes for August 22, 2017, Regular Meeting**

**Recommendation:** That the City Council approve the Minutes for the August 22, 2017, Regular Meeting.

**3.4 Approval of Warrant Register for Period Ended November 14, 2017**

**Recommendation:** That the City Council approve the Warrant Register in the amount of \$2,056,250.68.

**3.5 Proposed Office Lease with First American Advisors, Inc., for 24031 El Toro Road, Suite 304, Laguna Hills, California**

**Recommendation:** That the City Council approve the lease with First American Advisors, Inc., for 24031 El Toro Road, Suite 304, Laguna Hills, California, and authorize the City Manager to execute the Lease.

**3.6 Civic Center First Quarter Financial Report for Fiscal Year 2017/2018**

**Recommendation:** That the City Council receive and file the report.

**3.7 Second Reading and Adoption of an Ordinance Adding Chapter 10-72 to Title 10 of the Laguna Hills Municipal Code to Provide an Expedited, Streamlined Permitting Process for Electric Vehicle Charging Stations**

**Recommendation:** That the City Council adopt Ordinance No. 2017-6, An Ordinance of the City of Laguna Hills, California, adding Chapter 10-72 (Electric Vehicle Charging Station Permits) to Title 10 (Buildings and Construction) of the Laguna Hills Municipal Code to provide an expedited, streamlined permitting process for Electric Vehicle Charging Stations in accordance with AB 1236 and Section 65850.7 of the California Government Code, including an exemption from the California Environmental Quality Act (CEQA) Guidelines Sections 15060(C)(2) and (C)(3).

**3.8 Second Reading and Adoption of an Ordinance Approving Specific Plan Amendment No. 11-16-3681 Amending Sections of the Urban Village Specific Plan Pertaining to the Right-of-Way, Parkway, and Sidewalk Standards for Avenida de la Carlota Between El Toro Road and Los Alisos Boulevard**

**Recommendation:** That the City Council adopt Ordinance No. 2017-7, An Ordinance of the City of Laguna Hills, California, approving Specific Plan Amendment No. 11-16-3681, an amendment to sections of the Urban Village Specific Plan amending the right-of-way, parkway, and sidewalk standards for Avenida de la Carlota between El Toro Road and Los Alisos Boulevard.

**ITEMS REMOVED FROM THE CONSENT CALENDAR**

**3.3 Approval of Minutes for October 10, 2017, Regular Meeting**

Council Member Kogerman removed Item No. 3.3 from the Consent Calendar due to her absence at the October 10, 2017, Regular Meeting.

**Recommendation:** That the City Council approve the Minutes for the October 10, 2017, Regular Meeting.

<b>RESULT:</b>	<b>APPROVED [4-0]</b>
<b>MOVER:</b>	Dore J. Gilbert, M.D., Council Member
<b>SECONDER:</b>	Janine Heft, Council Member
<b>AYES:</b>	Don Sedgwick, Mayor; Melody Carruth, Mayor Pro Tempore; Dore J. Gilbert, M.D., Council Member; Janine Heft, Council Member
<b>ABSTAIN:</b>	Barbara D. Kogerman, Council Member

### **3.9 Community Assistance Funding for the Laguna Hills Chamber of Commerce**

Mayor Pro Tempore Carruth removed Item No. 3.9 from the Consent Calendar to voice her opposition to this Item.

**Recommendation:** That the City Council adopt Resolution No. 2017-11-14-1, A Resolution of the City Council of the City of Laguna Hills, California, authorizing Community Assistance Funding for the Laguna Hills Chamber of Commerce, a California 501 (C)(3) Nonprofit Public Benefit Corporation."

<b>RESULT:</b>	<b>APPROVED [3-2]</b>
<b>MOVER:</b>	Barbara D. Kogerman, Council Member
<b>SECONDER:</b>	Janine Heft, Council Member
<b>AYES:</b>	Don Sedgwick, Mayor; Janine Heft, Council Member; Barbara D. Kogerman, Council Member
<b>NAYS:</b>	Melody Carruth, Mayor Pro Tempore; Dore J. Gilbert, M.D., Council Member

### **3.10 Parking Citation Processing Agency Services Agreement with Data Ticket, Inc.**

Council Member Heft removed Item No. 3.10 from the Consent Calendar to request additional information.

**Recommendation:** That the City Council:

(1) Waive competitive informal and formal bidding requirements and procedures set forth in the City of Laguna Hills Municipal Code (LHMC) Section 3-08.080 and Section 3-08.090 with regard to approval of the proposed Parking Citation Processing Agency Services Agreement with Data Ticket, Inc., as it is hereby found and determined, pursuant to LHMC Sections 3-08.110(G), (I), and (J), that the decision to use and rely on the 2015 County of Orange competitive selection process for parking citation processing services is appropriate based on the analysis and facts provided herein by City staff; and

(2) Approve a proposed Parking Citation Processing Agency Services Agreement with Data Ticket, Inc. for parking citation processing services for an initial five-year term, commencing on November 14, 2017, and ending on November 14, 2022. The City will have the unilateral option, at its sole discretion, to automatically renew the proposed Agreement for no more than one additional three-year term; and

(3) Authorize the City Manager to execute the proposed Parking Citation Processing Agency Services Agreement with Data Ticket, Inc.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Barbara D. Kogerman, Council Member
<b>SECONDER:</b>	Don Sedgwick, Mayor
<b>AYES:</b>	Don Sedgwick, Mayor; Melody Carruth, Mayor Pro Tempore; Dore J. Gilbert, M.D., Council Member; Janine Heft, Council Member; Barbara D. Kogerman, Council Member

**4. PLANNING AGENCY**

Mayor Sedgwick recessed the City Council meeting and, acting in the capacity of Chair, called the Regular Meeting of the Planning Agency of the City of Laguna Hills, California, to order at 7:25 p.m.

**4.1 ROLL CALL OF PLANNING AGENCY MEMBERS**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Don Sedgwick	Chair	Present	
Melody Carruth	Vice Chair	Present	
Dore J. Gilbert, M.D.	Agency Member	Present	
Janine Heft	Agency Member	Present	
Barbara D. Kogerman	Agency Member	Present	

**4.2 PUBLIC COMMENTS**

There were no Public Comments.

**4.3 APPROVAL OF MINUTES**

**4.3.1 Approval of Minutes for August 22, 2017, Regular Meeting**

**Recommendation:** That the Planning Agency approve the Minutes for the August 22, 2017, Regular Meeting.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Melody Carruth, Vice Chair
<b>SECONDER:</b>	Janine Heft, Agency Member
<b>AYES:</b>	Don Sedgwick, Chair; Melody Carruth, Vice Chair; Dore J. Gilbert, M.D., Agency Member; Janine Heft, Agency Member, Barbara D. Kogerman, Agency Member

#### **4.3.2 Approval of Minutes for October 10, 2017, Regular Meeting**

**Recommendation:** That the Planning Agency approve the Minutes for the October 10, 2017, Regular Meeting.

<b>RESULT:</b>	<b>APPROVED [4-0]</b>
<b>MOVER:</b>	Barbara D. Kogerman, Agency Member
<b>SECONDER:</b>	Melody Carruth, Vice Chair
<b>AYES:</b>	Don Sedgwick, Chair; Melody Carruth, Vice Chair; Dore J. Gilbert, M.D., Agency Member; Janine Heft, Agency Member
<b>ABSTAIN:</b>	Barbara D. Kogerman, Agency Member

#### **4.4 ADMINISTRATIVE REPORTS**

There were no Administrative Reports.

#### **4.5 PLANNING AGENCY PUBLIC HEARINGS**

There were no Planning Agency Public Hearings.

#### **PLANNING AGENCY ADJOURNMENT**

Mayor Sedgwick reconvened the City Council Meeting at 7:26 p.m. All Council Members were present.

#### **5. CITY COUNCIL PUBLIC HEARINGS**

There were no City Council Public Hearings

#### **6. ADMINISTRATIVE REPORTS**

##### **6.1 City Manager**

The City Manager gave no Administrative Reports.

#### **7. MATTERS AGENDIZED AND PRESENTED BY CITY COUNCIL MEMBERS**

There were no matters agendized and presented by City Council Members.

## **8. CITY COUNCIL MEMBER COMMENTS**

### **Council Member Kogerman**

Council Member Kogerman reported that she attended The Eighth Annual Southern California Economic Summit on November 9, 2017, distributed literature received at the Summit, and shared key points regarding the lack of affordable housing throughout the region.

### **Mayor Pro Tempore Carruth**

Mayor Pro Tempore Carruth stated that Saturday, November 25, 2017, is Small Business Saturday, a day to celebrate and support small businesses, and urged everyone to shop our local small businesses. Mayor Pro Tempore Carruth also reported that she, along with Mayor Sedgwick, attended Senator Patricia Bates' Mayor and Mayor Pro Tem Roundtable event Wednesday, November 8, 2017. Mayor Pro Tempore Carruth also attended the Public Hearing held on Tuesday, October 17, 2017, regarding the Aliso Creek Mainstem Ecosystem Restoration Study.

### **Council Member Heft**

Council Member Heft reported that she attended the very informative ACC-OC Municipal Law Seminar on Tuesday, October 24, 2017. She also met with Ashley Hayek, Executive Director of the California Women's Leadership Association, an organization committed to bringing together influential women. Council Member Heft voiced her concerns regarding the South American Palm Weevil threatening palm trees in California and requested that staff consult an expert in the field to look into this issue.

### **Mayor Sedgwick**

Mayor Sedgwick reported that he represented the City at the 29<sup>th</sup> Annual Veterans Day Observance at the El Toro Memorial Park on Saturday, November 11, 2017. Mayor Sedgwick stated that he welcomed attendees to the ACC-OC Prop 64 Forum held at the Laguna Hills Community Center on Wednesday, November 8, 2017. Mayor Sedgwick also reported that he was sworn in as the 5<sup>th</sup> District City Representative to the Orange County Human Relations Commission and attended his first meeting last week.

## **9. CLOSED SESSION**

### **9.1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Pursuant to Government Code Section 54957(b)(1)

Public Employee Title: City Manager - Annual Performance Evaluation

Mayor Sedgwick recessed the meeting into Closed Session at 7:48 p.m. There were no Public Comments on the Closed Session Item.

Mayor Sedgwick reconvened the City Council meeting at 8:28 p.m. All Council Members were present. Mayor Sedgwick stated that the City Council met in Closed Session pursuant to the Closed Session authority listed on the Agenda. No reportable action was taken as a result of tonight's Closed Session meeting.

### **ADJOURNMENT**

There being no further business before the City Council at this session, Mayor Sedgwick declared the meeting adjourned at 8:31 p.m.

---

Melissa Au-Yeung, City Clerk

ATTEST:

---

Don Sedgwick, Mayor

Approved at meeting of November 28, 2017.