

**CITY OF LAGUNA HILLS  
CITY COUNCIL/PLANNING AGENCY/PIC**

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**REGULAR MEETING  
MINUTES  
Tuesday, February 28, 2017**

**GENERAL BUSINESS - CONVENING AT 7:00 PM**

**CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by Mayor Don Sedgwick.

**PLEDGE OF ALLEGIANCE: COUNCIL MEMBER JANINE HEFT**

**ROLL CALL OF CITY COUNCIL MEMBERS**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Don Sedgwick	Mayor	Present	
Melody Carruth	Mayor Pro Tempore	Present	
Dore J. Gilbert, M.D.	Council Member	Present	
Janine Heft	Council Member	Present	
Barbara D. Kogerman	Council Member	Present	

**CLOSED SESSION REPORT**

There was no Closed Session Report.

**1. PRESENTATIONS AND PROCLAMATIONS**

**1.1 Laguna Hills High School Student Liaison**

**Recommendation:** That the City Council receive an oral report from Laguna Hills High School Student Liaison Sherwin Afshar.

**1.2 Recognition of Parks and Recreation Commissioner Richard Nagle**

**Recommendation:** That Mayor Sedgwick present a Certificate of Recognition to Richard Nagle recognizing his service to the City.

**1.3 Recognition of Traffic Commissioner Michael Caputo**

**Recommendation:** That Mayor Sedgwick present a Certificate of Recognition to Michael Caputo recognizing his service to the City.

**1.4 Oaths of Office and Certificates of Appointment for Parks and Recreation Commissioners and Traffic Commissioners**

**Recommendation:** That Mayor Sedgwick administer the Oaths of Office and present Certificates of Appointment to Parks and Recreation Commissioners Victoria Auer and David Robbins, and Traffic Commissioners Len Herman, David Wheeler, and Larry Woodruff.

**1.5 Orange County Human Relations Council Annual Report**

**Recommendation:** That the City Council receive an oral presentation from Kenneth Inouye, Board of Directors Vice President with the Orange County Human Relations Council. Mr. Inouye provided a copy of the 2015-2016 OC Human Relations Annual Report.

**2. PUBLIC COMMENTS**

**ALZHEIMER’S - ORANGE COUNTY**

Dan Daley, Healthcare Outreach Specialist, provided an oral report on the programs and services provided by Alzheimer’s Orange County and reported that they have assumed operations of the South County Adult Day Services located at a new facility in Laguna Woods.

**2017 SOUTH ORANGE COUNTY ECONOMIC REPORT**

Wayne Brown, Government Relations Director for the South Orange County Economic Coalition, invited Council Members and staff to attend the 2017 Economic Report to be held on Friday, March 10, 2017.

**LAGUNA HILLS 3/5 MARINE SUPPORT COMMITTEE**

Karen Robbins provided a brief report on the 3/5 Dark Horse Committee.

**3. CONSENT CALENDAR**

Motion to approve the Consent Calendar, with Mayor Pro Tempore Carruth removing Item No. 3.9:

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Melody Carruth, Mayor Pro Tempore
<b>SECONDER:</b>	Dore J. Gilbert, M.D., Council Member
<b>AYES:</b>	Don Sedgwick, Mayor; Melody Carruth, Mayor Pro Tempore; Dore J. Gilbert, M.D., Council Member; Janine Heft, Council Member; Barbara D. Kogerman, Council Member

**3.1 Waive reading in full of all Ordinances and Resolutions on the Agenda**

**Recommendation:** That the City Council waive reading in full of all Ordinances and Resolutions on the Agenda and declare that said titles which appear on the Public Agenda shall be determined to have been read by title and further reading waived.

**3.2 Approval of Minutes for January 24, 2017, Regular Meeting**

**Recommendation:** That the City Council approve the minutes of the January 24, 2017, Regular Meeting.

**3.3 Approval of Warrant Register for Period Ended February 28, 2017**

**Recommendation:** That the City Council approve the Warrant Register in the amount of \$1,368,269.64.

**3.4 Approval of Minutes for January 17, 2017, Regular Meeting**

**Recommendation:** That the City Council approve the minutes of the January 17, 2017, Regular meeting.

**3.5 Approval of Minutes for January 23, 2017, Special Meeting**

**Recommendation:** That the City Council approve the minutes of the January 23, 2017, Special Meeting.

**3.6 Records Retention Management**

**Recommendation:** That the City Council adopt Resolution No. 2017-02-28-1, A Resolution of the City Council of the City of Laguna Hills, California, authorizing and directing the City Clerk to no longer retain certain City records and documents with a disposal date of March 01, 2017, pursuant to the Government Code of the State of California.

**3.7 Progress Payment No. 4 for Cabot Park Renovation, CIP No. 241-A**

**Recommendation:** That the City Council Approve Progress Payment No. 4, in the net amount of \$68,214.75, to Horizons Construction Company for Cabot Park Renovation, CIP No. 241-A.

**3.8 Resolution Establishing a New Employment Classification Along with Salary Range and Benefits for a Position Within the Bargaining Unit Covered by the Memorandum of Understanding with the Laguna Hills City Employees Association**

**Recommendation:** That the City Council adopt Resolution No. 2017-02-28-2, A Resolution of the City Council of the City of Laguna Hills, California, establishing a new Employment Classification along with salary range and benefits, and eliminating one position, within the Bargaining Unit covered by the Memorandum of Understanding with the Laguna Hills City Employees Association.

**3.10 Third Amendment to Operating Memorandum No. 1 to the Development Agreement Between the City of Laguna Hills and Laguna Hills Investment Company (Oakbrook Village Project)**

**Recommendation:** That the City Council approve and authorize the City Manager to execute the Third Amendment to Operating Memorandum No. 1 to the Development Agreement between the City of Laguna Hills and the Laguna Hills Investment Company.

**3.11 Establishment of On-Street Parking Controls on Commerce Center Drive**

**Recommendation:** That the City Council adopt Resolution No. 2017-02-28-3, A Resolution of the City Council of the City of Laguna Hills, California, establishing a No Overnight Parking Zone from 9:00 p.m. to 6:00 a.m. on the entirety of Commerce Center Drive.

**3.12 Professional Services Agreement with Caltrop Corporation for Construction Management and Related Field Services for the Arterial Pavement Management Project, CIP No. 175**

**Recommendation:** That the City Council approve the Professional Services Agreement with Caltrop Corporation for Construction Management, Inspection and Field Related Services for the Arterial Pavement Management Street Rehabilitation Project, CIP No. 175, and authorize the Mayor to execute the Agreement.

**ITEMS REMOVED FROM THE CONSENT CALENDAR****3.9 Baseball Scoreboard Eagle Scout Project at Cabot Park**

Mayor Pro Tempore Carruth pulled Item No. 3.9 from the Consent Calendar to allow Eagle Scout candidate Dawson Campbell an opportunity to provide a brief presentation on his project.

**Recommendation:** That the City Council approve Eagle Scout candidate Dawson Campbell's project to install a score board for Laguna Hills Little League use at Cabot Park.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Melody Carruth, Mayor Pro Tempore
<b>SECONDER:</b>	Dore J. Gilbert, M.D., Council Member
<b>AYES:</b>	Don Sedgwick, Mayor; Melody Carruth, Mayor Pro Tempore; Dore J. Gilbert, M.D., Council Member; Janine Heft, Council Member; Barbara D. Kogerman, Council Member

**4. PLANNING AGENCY**

Mayor Sedgwick recessed the City Council meeting and acting in the capacity of Chair, called the Regular Meeting of the Planning Agency of the City of Laguna Hills, California to order at 7:39 p.m.

**4.1 ROLL CALL OF PLANNING AGENCY MEMBERS**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Don Sedgwick	Chair	Present	
Melody Carruth	Vice Chair	Present	
Dore J. Gilbert, M.D.	Agency Member	Present	
Janine Heft	Agency Member	Present	
Barbara D. Kogerman	Agency Member	Present	

**4.2 PUBLIC COMMENTS**

There were no Public Comments.

**4.3 APPROVAL OF MINUTES FOR JANUARY 24, 2017, REGULAR MEETING**

**4.3.1 Approval of Minutes for January 24, 2017, Regular Meeting**

**Recommendation:** That the Planning Agency approve the Minutes of the January 24, 2017, Regular Meeting.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Janine Heft, Agency Member
<b>SECONDER:</b>	Melody Carruth, Vice Chair
<b>AYES:</b>	Don Sedgwick, Chair; Melody Carruth, Vice Chair; Dore J. Gilbert, M.D., Agency Member; Janine Heft, Agency Member; Barbara D. Kogerman, Agency Member

**4.4 ADMINISTRATIVE REPORTS**

There were no Administrative Reports.

**4.5 PLANNING AGENCY PUBLIC HEARINGS****4.5.1 Conditional Use Permit No. 7-14-2917: a New Wireless Facility on an Existing SCE Tower near El Conejo Park**

Community Development Director Chantarangsu briefly reviewed the information provided in the Staff Report and provided a PowerPoint presentation.

Chair Sedgwick opened the Public Hearing.

Maree Hoeger, an authorized agent for Verizon Wireless, spoke in favor of the project.

Chair Sedgwick closed the Public Hearing.

**Recommendation:** That the Planning Agency: (1) Conduct a Public Hearing for CUP No. 7-14-2917; and (2) Adopt Resolution No. PA2017-02-28-1, A Resolution of the Planning Agency of the City of Laguna Hills, California, approving Conditional Use Permit (CUP) No. 7-14-2917, a request by Core Development Services, on behalf of Verizon Wireless, to establish and operate a new Wireless Communication Facility (WCF) on property owned by the City of Laguna Hills and constructed on an existing Southern California Edison (SCE) lattice tower that is located southwest of El Conejo Park, APN 625-121-16 (known as Luna Bonita) in the OS-3 Zone.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Barbara D. Kogerman, Agency Member
<b>SECONDER:</b>	Janine Heft, Agency Member
<b>AYES:</b>	Don Sedgwick, Chair; Melody Carruth, Vice Chair; Dore J. Gilbert, M.D., Agency Member; Janine Heft, Agency Member; Barbara D. Kogerman, Agency Member

#### **4.5.2 SDP/MSP NO. 11-16-3682 a New Master Sign Program for Farmer Boys**

Community Development Director Chantarangsu briefly reviewed the information provided in the Staff Report and provided a PowerPoint presentation.

Chair Sedgwick opened the Public Hearing, and upon seeing no one rise, closed the Public Hearing.

**Recommendation:** That the Planning Agency: (1) Conduct a Public Hearing; and (2) Adopt Resolution No. PA2017-02-28-2, A Resolution of the Planning Agency of the City of Laguna Hills, California, approving Site Development Permit/Master Sign Program (SDP/MSP) NO. 11-16-3682, A request by IBRA Farms Restaurants, Inc. to establish a New Master Sign Program for Farmer Boys Restaurant, located at 23952 Avenida de la Carlota.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Dore J. Gilbert, M.D., Agency Member
<b>SECONDER:</b>	Barbara D. Kogerman, Agency Member
<b>AYES:</b>	Don Sedgwick, Chair; Melody Carruth, Vice Chair; Dore J. Gilbert, M.D., Agency Member; Janine Heft, Agency Member; Barbara D. Kogerman, Agency Member

#### **PLANNING AGENCY ADJOURNMENT**

Mayor Sedgwick adjourned the Planning Agency meeting and convened the Public Improvement Corporation (PIC) meeting at 8:02 p.m.

**PUBLIC IMPROVEMENT CORPORATION****ROLL CALL OF PUBLIC IMPROVEMENT CORPORATION****PUBLIC COMMENTS**

There were no Public Comments.

**APPROVAL OF MINUTES FOR FEBRUARY 9, 2016, ANNUAL MEETING** (This Item was taken out of order on the Agenda.)

**Recommendation:** That the Board of Directors approve the minutes of the February 9, 2016, Annual Meeting.

<b>RESULT:</b>	<b>APPROVED [4-0]</b>
<b>MOVER:</b>	Dore J. Gilbert, M.D., Director
<b>SECONDER:</b>	Melody Carruth, Director
<b>AYES:</b>	Don Sedgwick, Director; Melody Carruth, Director; Dore J. Gilbert, M.D., Director; Barbara D. Kogerman, President
<b>ABSTAIN:</b>	Janine Heft, Director

**ELECTION OF PUBLIC IMPROVEMENT CORPORATION OFFICERS**

**Recommendation:** That the Board of Directors adopt Resolution No. 2017-1, A Resolution of the Laguna Hills Public Improvement Corporation, Laguna Hills, California, Electing Officers for 2017.

<b>RESULT:</b>	<b>APPROVED [5 TO 0]</b>
<b>MOVER:</b>	Melody Carruth, Director
<b>SECONDER:</b>	Janine Heft, Director
<b>AYES:</b>	Don Sedgwick, President; Melody Carruth, Director; Dore J Gilbert, M.D., Director; Janine Heft, Director; Barbara D. Kogerman, Director

**PUBLIC IMPROVEMENT CORPORATION ADJOURNMENT**

Mayor Sedgwick adjourned the Public Improvement Corporation and reconvened the City Council meeting at 8:04 p.m. All Council Members were present.



**5. CITY COUNCIL PUBLIC HEARINGS**

**5.1 City Application for 2017/2018 CDBG Funds for Public Facilities and Improvements**

Management Analyst Haston briefly reviewed the information provided in the Staff Report.

Mayor Sedgwick opened the Public Hearing and upon seeing no one rise closed the Public Hearing.

**Recommendation:** That the City Council: (1) Conduct a Public Hearing; and (2) Confirm staff's submittal of a Community Development Block Grant (CDBG) Application for Public Facilities and Improvements for the 2017/2018 Fiscal Year.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Melody Carruth, Mayor Pro Tempore
<b>SECONDER:</b>	Janine Heft, Council Member
<b>AYES:</b>	Don Sedgwick, Mayor; Melody Carruth, Mayor Pro Tempore; Dore J. Gilbert, M.D., Council Member; Janine Heft, Council Member; Barbara D. Kogerman; Council Member

**6. ADMINISTRATIVE REPORTS**

**6.1 City Manager**

The City Manager gave no Administrative Reports.

**6.2 Assistant City Manager**

**6.2.1 2017-2019 Biennial Budget - Major Plans Submitted by Council Members**

Assistant City Manager White briefly reviewed the information provided in the Staff Report.

**Recommendation:** That the City Council receive and file this report.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Melody Carruth, Mayor Pro Tempore
<b>SECONDER:</b>	Barbara D. Kogerman, Council Member
<b>AYES:</b>	Don Sedgwick, Mayor; Melody Carruth, Mayor Pro Tempore; Dore J. Gilbert, M.D., Council Member; Janine Heft, Council Member; Barbara D. Kogerman, Council Member

### 6.3. Public Services Director/City Engineer

#### 6.3.1 Modification of On-Street Parking Controls on Alcalde Drive Between Verdugo Drive and Del Lago Drive

Associate Engineer Shah briefly reviewed the information provided in the Staff Report, displayed a Vicinity Map, and responded to Council requests for additional information. Council Members and staff engaged in a detailed discussion regarding this Item.

Attorney Ralph Mazurek, a representative for the Laguna Ridge Business Center, Alcalde Business Center, Park Laguna Hills Business Center, and Lakeside Business Center, spoke in opposition to the proposed modifications of on-street parking controls on Alcalde Drive.

Jim Biram, a Property Manager for Resco Properties, representing the Laguna Ridge Business Center, Alcalde Business Center, Park Laguna Hills Business Center, and Lakeside Business Center, provided photos of on-street parking along Alcalde Drive and Verdugo Drive and spoke in opposition to the proposed modifications of on-street parking controls on Alcalde Drive.

Charles Gindele, Renewal by Andersen President, spoke in favor of staff's recommendation.

**Recommendation:** A motion was made to continue Item No. 6.3.1 to a subsequent later date, Council directed staff to pursue alternative solutions including contacting the County of Orange and some of the neighboring businesses to encourage a cooperative agreement for parking, and present this item back to the Traffic Commission prior to returning to City Council.

<b>RESULT:</b>	<b>APPROVED [3 TO 2]</b>
<b>MOVER:</b>	Melody Carruth, Mayor Pro Tempore
<b>SECONDER:</b>	Janine Heft, Council Member
<b>AYES:</b>	Melody Carruth, Mayor Pro Tempore; Janine Heft, Council Member; Barbara D. Kogerman, Council Member
<b>NAYS:</b>	Don Sedgwick, Mayor; Dore J. Gilbert, M.D., Council Member

**7. MATTERS AGENDIZED AND PRESENTED BY CITY COUNCIL MEMBERS**

There were no matters agendized and presented by City Council Members and Mayor.

**8. CITY COUNCIL MEMBER COMMENTS****Council Member Kogerman**

Council Member Kogerman encouraged Council Members to attend the upcoming 2017 OCCOG General Assembly to be held on Thursday, March 16, 2017.

**Council Member Carruth**

Council Member Carruth reported that she attended the Orange County Business Council 2017 Annual Dinner and Installation of Directors on Thursday, February 16, 2017, where the TCA was recognized for its work. Council Member Carruth also reported that she attended the FAA Public Briefing held in Corona Del Mar regarding the Federal Aviation Administration's NextGen Project altering flight patterns in and out of John Wayne Airport. Council Member Carruth suggested that a Staff Report be brought to City Council in the future regarding the effects this change will have on the residents of the City of Laguna Hills.

**Council Member Heft**

Council Member Heft reported that she attended the Metropolitan Water District of Southern California Water Infrastructure Tour and stated that it was fascinating.

**Mayor Sedgwick**

Mayor Sedgwick reported that he attended the Orange County Fire Authority's "Best and Bravest Awards Dinner" on Friday, February 17, 2017, where Council Member Gilbert's son, Jake Gilbert, received the Medal of Courage.

**ADJOURNMENT**

There being no further business before the City Council at this session, Mayor Sedgwick declared the meeting adjourned at 9:20 PM.

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Melissa Au-Yeung, City Clerk

ATTEST:

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Don Sedgwick, Mayor

Approved at meeting of March 11, 2017