



CITY OF LAGUNA HILLS PARKS & RECREATION COMMISSION

REGULAR MEETING AGENDA Wednesday, October 4, 2017 – 7:00 PM

Maya Douglas - Chair

Dan Cooper - Vice Chair

Chris Mackey - Commissioner

Victoria Auer - Commissioner

David Robbins - Commissioner

Location: City Council Chamber, 24035 El Toro Road, Laguna Hills, CA 92653

Any person wishing to address the Parks and Recreation Commission on any matter, whether or not it appears on this Agenda, is asked to complete a "Request to Speak" form available on the table at the back of the Chamber. The completed form is to be submitted to the Recording Secretary prior to an individual being heard by the Parks and Recreation Commission.

Members of the public wishing to address the Parks and Recreation Commission can do so during the Public Comments portion of the Agenda with a time limitation of three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes for Public Comments. If you are commenting on an Agenda item, your comments will be heard at the time that item is scheduled on the Agenda. If you are addressing the Commission on an item not listed on the Agenda, the Parks and Recreation Commission is prohibited by law from discussing or taking any action on that item.

CALL TO ORDER

Resolution No. 96-04-09-1 established rules of decorum for public meetings held by the City of Laguna Hills. Resolution No. 96-04-09-1 is available on the table at the back of the City Council Chamber.

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONER MEMBERS

1. PUBLIC COMMENTS

This is the time to address the Parks and Recreation Commission on any matter not listed on this Agenda that is within the subject matter jurisdiction of the Commission. Public Comments are limited to three minutes per person, an overall time limit of ten minutes for any one subject, and a total time limit of thirty minutes.

2. PRESENTATIONS**2.1 Retired American Flag Box Project**

Recommendation: That the Parks and Recreation Commission receive a presentation on the installation of a Retired American Flag Box at the Laguna Hills Community Center for the purposes of collecting worn out flags and to provide proper and respectful retirement of them.

3. ADMINISTRATIVE REPORTS**3.1 2017 Summer Quarter Evaluation**

Recommendation: That the Parks and Recreation Commission receive and file the report.

4. INFORMATIONAL ITEMS**5. COMMISSIONER COMMENTS****6. ADJOURNMENT**

The next Regular Meeting of the Parks & Recreation Commission will be December 6, 2017, at 7:00 PM in the City Council Chamber, located at 24035 El Toro Road, Laguna Hills, California.

CERTIFICATION

I, DAVID T. REYNOLDS, Deputy City Manager of the City of Laguna Hills, do hereby certify that a copy of the foregoing Agenda was posted at Laguna Hills City Hall, Laguna Hills Community Center, and the Courtyard at La Paz Center by September 29, 2017 at 5:00 PM.



David T. Reynolds, Deputy City Manager

September 29, 2017

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the office of the Deputy City Manager at (949) 707-2680. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Materials related to an item on this Agenda submitted to the Commission after distribution of the agenda packet are available for public inspection in the Community Center at 25555 Alicia Parkway, Laguna Hills, California, during normal business hours.



City of Laguna Hills

Parks & Recreation Commission

Staff Report

DATE: October 4, 2017
TO: Parks and Recreation Commission
FROM: David Reynolds
Deputy City Manager
ISSUE: Retired American Flag Box Project

RECOMMENDATION: That the Parks and Recreation Commission receive a presentation on the installation of a Retired American Flag Box at the Laguna Hills Community Center for the purposes of collecting worn out flags and to provide proper and respectful retirement of them.

SUMMARY:

Laura Dickson (member of Team Darkhorse) and Doug Tennant (representing Boy Scout Troop 12) will be present at the October 4, 2017, Parks and Recreation Commission meeting to request the installation of a box at the Community Center to collect flags that the public would like to respectfully retire.

Mr. Tennant appropriately and succinctly described the merits and need for a Retired American Flag Box as follows:

The great idea is to give citizens an easy and reliable place to dispose of their worn out American flags for respectful retirement, instead of collecting dust in the garage. Residents of Laguna Hills are patriotic and committed citizens: witness the City's adoption of the USMC 3/5 Dark Horse Battalion. Folks care about the Flag and care about honoring the Flag. They know that American flags should not be thrown in the trash, and that there are special rules for disposal, but they are not certain about how or where to dispose of them. A Flag Retirement Box will provide practical help to the City's residents, and will demonstrate our City's patriotism and respect for the Flag.

Retired American Flag Box Project

October 4, 2017

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Staff recommends approval of a Retired American Flag Box at the Laguna Hills Community Center. Upon approval of such a box by the Parks and Recreation Commission, the following will occur:

1. The flag box will be funded, constructed and installed by Boy Scout Troop 12.
2. Boy Scout Troop 12 will accept responsibility for: (1) picking up flags on a regular basis; (2) insuring dignified retirement of the worn out flags; and (3) maintaining the good condition of the box.
3. Boy Scout Troop 12 will work with the City on the design of the box that meets the functionality and aesthetics desired by the City and that reflects the intended civic pride and patriotism.



City of Laguna Hills

Parks & Recreation Commission

Staff Report

DATE: October 4, 2017

TO: Parks and Recreation Commission

FROM: Dan Meehan
Community Services Superintendent

ISSUE: 2017 Summer Quarter Evaluation

RECOMMENDATION: That the Parks and Recreation Commission receive and file the report.

SUMMARY:

At the conclusion of each quarter, staff prepares a summary of Community Services Programs of the City's quarterly offerings to keep the Commission apprised of the accomplishments and out comings of the Community Services Department. A total of 1,796 participants were enrolled in programs for the summer 2017 quarter. Revenue for the summer quarter totaled \$124,493.

A number of programs were successful during the summer quarter. In the Cultural Arts category, the Shakespeare in the Hills performances of "Romeo and Juliet", offered by On the Edge Theater Productions, were very popular. Approximately two hundred and ninety (290) participants enjoyed these outdoor performances. Culinary Kids offered a new cooking camp for children this summer, drawing twenty-five participants between the ages of 5 and 13. Also well attended in the summer quarter were the community services staff led "Day Camp" and "Teen Camp" programs, and the three sessions of the "Build-A-Fort" camps filled to capacity as well.

The Community Services Department once again collaborated with the Orange County Sheriff's Department in hosting the "National Night Out" event in the Sports Complex on Tuesday, August 1 from 5:00-8:00pm. Approximately 300 people attended this annual event designed to promote unity and safety in the community.

2017 Summer Quarter Evaluation

October 4, 2017

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ATTACHMENTS:

- Summer 2017 Enrollment Summary

Summer 2017 Enrollment Summary

Summer 2016/2017

(Blank Cells Represent No Class/Activity Offered)

CLASS	Summer 2016			Summer 2017		
	Res	NonRes	Total	Res	NonRes	Total
Adult Basketball League: Open League	0	0	0	0	0	0
Adult Open Gym Basketball	9	9	18	20	23	43
Adult Softball League- Men's "C" League				0	5	60
Adult Softball League: Men's "D" League				0	6	72
Adult Softball League--Men's Upper "D" League				0	0	0
Adult Table Tennis Annual Pass				0	0	0
Adult Table Tennis: 1-Day Guest Pass				0	0	0
Adult Tennis- Advanced Beginner	12	1	13	6	0	6
Adult Tennis- Intermediate	0	0	0	5	0	5
Adult Tennis- Learn to Rally (Beginner Tennis)	4	1	5	2	1	3
Adult Volleyball League--Womens	0	0	0			
Ageless Ballet (10 class pass)				2	1	3
Ageless Ballet (5 class pass)				0	0	0
Aikido	27	19	46	14	12	26
All Star Tennis	4	2	6	2	2	4
Ballet Tier D/F/G/Pointe				1	0	1
Ballet A/B	3	0	3			
Ballet C/D	0	4	4			
Ballet F/G	0	0	0			
Basics of Skateboarding Camp: Basics Camp	10	9	19	12	10	22
Basics of Skateboarding Camp: Intermediate/Advanced	0	0	0	0	1	1
Beginning Ballroom Dance	2	18	20	12	18	30
Beginning Guitar	4	1	5	3	0	3
Beginning Ukulele	0	1	1	1	0	1
Beg/Int/Adv Drawing & Painting	0	0	0			
Belle of the Ball				0	0	0
Belly Dancing I	5	22	27	0	28	28
Belly Dancing II	2	8	10	0	10	10
Belly Dancing III & IV	0	4	4	1	3	4
Booty Blast N Core	17	0	17			
Bright Beginnings/Smart Start Preschool Combo Dance	5	3	8			
Budding Ballerinas/Preschool Ballet	7	6	13	3	1	4
Build A Fort	118	11	129	108	18	126
Ceramics Creations	0	0	0	5	5	10
Children's Birthday Party Program	0	0	0			
Children & Teen Open Gym Basketball				0	0	0
Circle of Friends BBQ & Craft	7	5	12	19	0	19
Circle of Friends Bowling Night	10	8	18	13	0	13
Circle of Friends Summer Kick-off Dance	23	18	41	40	0	40
Classic Combo I (Tap & Jazz)	1	2	3			
Classic Combo II (Tap & Jazz)	1	1	2			
Clog Dance				2	16	18
Coast 2 Coast Soccer Camp	14	2	16	0	0	0
Contemporary	0	1	1			
Creative Kids Musical Theater Immersion	13	36	49			
Culinary Kids				15	10	25
Engineering FUNDamentals using LEGO	0	0	0			
Fairy Garden Workshop				5	3	8
Forest Fairy Ballet				0	0	0
Fourth of July Celebration				0	0	0
Fourth of July Vendor Booth				6	1	7
Future Stars Tennis	4	2	6	7	3	10
Gentle Yoga	7	8	15	8	2	10
Goldilocks and the Three Bears	7	17	24			
Hip Hop	5	1	6			
Intro to STEM with LEGO materials				0	0	0

Attachment: Summer 2017 Enrollment Summary (1397 : 2017 Summer Quarter Evaluation)

Exhibit A

(Blank Cells Represent No Class/Activity Offered)

CLASS	Summer 2016			Summer 2017		
	Res	NonRes	Total	Res	NonRes	Total
Jazz I/II	4	0	4			
Jazz II/III	1	0	1			
Jazz III-IV	0	5	5			
Jedi Engineering using Lego	9	4	13	7	4	11
Jedi Master Engineering using Lego	0	0	0	4	3	7
Junior Build A Fort	36	4	40	37	3	40
Kids on Broadway Series 1				3	3	6
Kids on Broadway Series 2				0	0	0
Lyrical III	1	1	2			
M*Power Comp Team Summer Prep	0	0	0			
Meditation, everyone should meditate- WHY FREETRIAL				1	1	2
Meditation, everyone should meditate, Why?	4	2	6	2	2	4
Meg's Community Kitchen Workshops #5				3	1	4
Meg's Community Kitchen Workshops #6				5	0	5
Meg's Community Kitchen Workshops #7				5	1	6
Middle School Dance	127	76	203			
Mini Hawk (Soccer, Baseball & Basketball) Camp	11	4	15	14	6	20
Mini Tennis Camp (Ages 5-7)				3	4	7
Mini Tennis Camp (Ages 8-12)				3	4	7
Music Together	7	10	17	12	14	26
Musical Theater: Stone Soup				6	13	19
National Night Out	350	100	450	180	120	300
Playtime!	17	8	25	15	10	25
Poppy's Paradise				0	0	0
Preschool Combo Dance Class				0	0	0
Pre Engineering using LEGO	8	4	12			
Primary Ballet	4	2	6	0	0	0
Qigong for All	1	1	2	6	1	7
Qigong for All-Free Trial				1	0	1
Rising Stars Tennis	3	1	4	3	1	4
Saddleback College ART				0	0	0
Saddleback College PHIL				0	0	0
Saddleback College Senior Emeritus Program				0	0	0
Shakespeare in the Hills	415	39	454	260	27	287
Skyhawks Sports Basketball Camp	5	9	14	14	12	26
Skyhawks Sports Flag Football Camp	4	10	14	3	4	7
STEM Challenge with LEGO materials				0	0	0
Sugar Plum Summer				0	0	0
Summer Day Camp- Adventure Playground	8	4	12			
Summer Day Camp- Aquarium of the Pacific	6	9	15	13	5	18
Summer Day Camp- Aquatica	14	7	21			
Summer Day Camp- Disneyland	21	4	25			
Summer Day Camp- Knott's Berry Farm	9	6	15	18	8	26
Summer Day Camp- Knott's Soak City				12	8	20
Summer Day Camp- Medieval Times	14	3	17			
Summer Day Camp- Pirates Dinner Adventure				11	7	18
Summer Day Camp- Pump it Up/Boomers				14	8	22
Summer Day Camp- San Diego Zoo				11	6	17
Summer of ART Camp	12	1	13	11	2	13
Summer Teen Camp- Aquatica	5	8	13			
Summer Teen Camp-Disneyland	9	4	13			
Summer Teen Camp- Knott's Berry Farm	17	9	26	21	17	38
Summer Teen Camp- Magic Mountain	4	4	8	8	3	11
Summer Teen Camp- Sea World	7	5	12	20	6	26
Summer Teen Camp- Universal Studios	7	6	13	7	6	13
Surf Crew	11	2	13	0	0	0
Tap and Jazz Combo				2	2	4
Tap I/II	0	0	0			
Tap II-III	1	0	1			

Attachment: Summer 2017 Enrollment Summary (1397 : 2017 Summer Quarter Evaluation)

Exhibit A

(Blank Cells Represent No Class/Activity Offered)

CLASS	Summer 2016			Summer 2017		
	Res	NonRes	Total	Res	NonRes	Total
Tap III/IV	0	2	2			
Tennis Camp	6	7	13			
Tennis Stars	5	1	6	0	0	0
Through the Woods, a musical				10	23	33
Tier 1 Tennis	2	3	5	0	0	0
Total Technique				8	5	13
Tunes and Tales	25	19	44	24	21	45
Tutus and Twirls/Mommy & Me Dance	3	1	4			
Unlimited WCMP Class	2	0	2			
Where the Sky Meets the Sea...				0	0	0
Zumba	28	0	28	28	0	28
Zumba Toning				18	0	18
Zumba (3 Month Option)	4	0	4			
Enrollment Totals:	1548	605	2153	1135	540	1796
	72%	28%		63%	30%	

Total Classes offered: